



COMMUNITY WILDFIRE PROTECTION PLAN (CWPP) TEMPLATE INSTRUCTIONS

A CWPP is prepared to enable a community to plan in advance for the possibility of a community threatening wildfire. The CWPP helps to empower communities to organize, plan, educate, and take action on wildfire issues that impact community safety.

The instructions listed below provide guidance for individuals and communities on how to complete the Oklahoma Division of Forestry CWPP template. Further assistance on completing a CWPP can be obtained by contacting the Oklahoma Division of Forestry at 405-522-8889 or contacting the local district office.

COVER PAGE

Enter the community name for which the plan is being prepared and enter the date the plan is completed. Enter the requested information for the individual that completed the CWPP template.

PROMULGATION PAGE

Enter the requested Information and obtain a signature to signify that this Community Wildfire Protection Plan has been adopted by the Community.

PLAN PARTICIPANTS

Each participant is to sign their acceptance of the plan prior to the Promulgation Page being signed.

Community Representative(s):

Enter names for the local community representative(s). This could include the mayor, city council representative, Firewise Council representative, homeowner association president, etc. Typically these representatives have authority to act on behalf of the community.

Local Fire Department Representative(s):

Enter the names of the local fire department representative(s) that provide fire protection for the local community for which the CWPP is being prepared for.

Local Oklahoma Division of Forestry Representative(s):

Enter the names of the local Oklahoma Division of Forestry representative(s) that are assisting the community in the preparation of the CWPP.

Tribe Representative(s):

Enter the names of any Tribal representative(s) that are assisting the community in the preparation of the CWPP.

Emergency Management Representative(s):

Enter the names of any Emergency Management representative(s) that are assisting the community in the preparation of the CWPP.

State Property Representative(s):

Enter the names of any State Property representative(s) that are assisting the community in the preparation of the CWPP.

Federal Property Representative(s):

Enter the names of any Federal Property representative(s) that are assisting the community in the preparation of the CWPP.

Other Representative(s):

Enter the names of any other representative(s) that are assisting the community in the preparation of the CWPP.

List other interested parties; these do not have to sign off on the plan.

PLAN CONTENTS

Community Background and Existing Situation:

All pertinent community information should be entered in this section. This information may have to be gathered from several sources such as the County Assessor, the Oklahoma Division of Forestry, etc.

Latitude/Longitude is the City/Town Hall or center of community. Nearest Fire Department location is street address and/or latitude/longitude. The Map# is the number of the inserted map that defines the foot print of this CWPP. The Interface Acres should be derived from SouthWRAP (The local fire department and/or the Firewise Council can assist in gathering this information.)

Community Base Map and other Visuals:

A community base map should be inserted or attached here to provide needed information. A community map may be obtained from a variety of sources including the Area Development District, the local tax office, the local conservation district, a local university, or from the completed fire hazard mitigation assessment.

A map identifying where wildfire mitigation actions are planned.

Any other available community visuals, including any available GIS layers, should be inserted or attached here.

Objectives/Goals:

The objectives of the CWPP should be clearly stated in this section. The objectives should clearly define what the community hopes to accomplish with the preparation and implementation of the CWPP. The objectives should be as specific as possible. The existing objectives in the CWPP template should be edited as needed to reflect the community needs and priorities.

The goals of the CWPP usually include mitigation practices for fuel reduction and structure ignitability reduction practices. They may also include community education. The existing template goals should be edited as needed.

Prioritized Mitigation Recommendations:

Mitigation practices should be listed by priority order for fuel reduction, and structure ignitability reduction. All community education and outreach activities and/or events should also be listed by priority order.

Estimated costs and potential funding sources, and a timetable should be developed for each of the Priorities.

Assessment methods must be established for each Proposed Community Hazard Reduction and Proposed Education and Outreach Priority.

Plan Maintenance:

This CWPP should be updated at least every 5 years at a minimum. Enter the Title and Organization that is responsible for making sure that the plan is updated.

Wildfire Pre-Suppression Plan:

Completion of the information in this section will help to ensure that the community has gathered all pertinent information for use in case of a community threatening wildfire. Assistance for gathering this information may be provided by the local fire department, the Oklahoma Division of Forestry, the local emergency management official, or the local unit of a national park or a national forest. The items listed in this section should be identified as completely as possible in order to be prepared for a wildfire.

Incident Command Post, Incident Staging Area and Medical Unit Staging must include a physical location (address, latitude/longitude and National Grid). These are ICS facilities for a large wildfire and should be predetermined.

Additional Comments:

Enter any additional comments that provide or explain information included in the CWPP or any other comments that are pertinent to the CWPP.

Attachments:

List in order any attachments to the CWPP. These could include maps, personnel lists, phone lists, equipment lists, or logistical information.

Attach an *Oklahoma Firewise Community Hazard Mitigation Grant Application* for each of the Proposed Community Hazard Reduction and Proposed Education and Outreach Priorities.

The Wildfire Hazard and Risk Assessment may be attached or supplied as a separate document.

ERROR: undefined
OFFENDING COMMAND:

STACK: