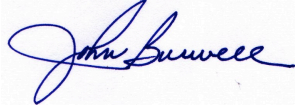




Standard Operational Policies and Procedures

Section:	Safety	Effective Date:	9/1/1993
Subject:	Vehicle Backing and Parking/Obscured Visibility	Last Modified	8/1/2007
Policy Number:	4.2	Approved:	

Policy Title: Accident Prevention - Vehicle Backing and Parking.

Policy Overview: Backing causes numerous OFS vehicle accidents when the operator is unable to establish good rearward visibility. In an effort to reduce this type accident, the following policies are in effect:

Policy Statements:

- 4.2.1 For all vehicles regardless of size and weight, whenever possible, vehicles shall be positioned or parked where backing will not be necessary.
- 4.2.2 Vehicles smaller than 1 ton with unobscured rearward visibility should be backed into parking places upon arrival.
- 4.2.3 If a vehicle must be backed and the operator is alone, the operator shall visually check the area behind the vehicle by walking to the rear of the vehicle, bed, or trailer and looking immediately prior to backing up.
- 4.2.4 If another person is present, the operator shall utilize that person to stand in a safe position with good visibility of the backing area and guide the backing process until completed.